

**GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
(RAILWAY BOARD)**

No. 2017/V-1/ALSL/1/1

New Delhi,

Date 10.12.19

The General Managers  
All Zonal Railways

CAO/COFMOW  
DMW/Patiala

The SDGMs/CVOs  
All Zonal Railways/PSUs/Pus

CORE/ALD,  
Metro/Kolkata,  
DG RDSO/LKO

**Sub: Rotation of officials working in Sensitive Posts  
Ref: No. 2017/V-1/ALSL/1/1 Dt.04.02.19**

In regard to letter under ref, doubts have been raised by various zonal railways, PUs etc., regarding applicability. It has been decided to issue uniform guiding factors for designating posts as sensitive, as per nature of duties rather than nomenclature of posts. The nature of duties qualifying a post as sensitive can be based on duties dealing with -

- i) Tenders, contracts, quotations, procurement/purchase of stores & scrap disposal. Execution of contracts/inspection/acceptance/measurement and passing of materials/processing/ checking/ passing of bills/ payments and variation of quantities including processing of NS items.
- ii) Approval/registration of vendors, approval of land licensing, way leave, railway sidings etc., Public interface and Mass contact Areas including passengers/goods related business activities such as ticketing, reservation, parcels, goods booking. Dealing with rake allotment/wagon management loading/unloading and claims, wharfage, demurrage etc.,
- iii) Recruitment, Selection, transfers, posting and cadre controlling issues, Medical de-categorization, PME and dealing of referral cases, Access to confidential information, Vigilance activities etc.,

Keeping in view of above guidelines, it is advised that for Gazetted category, SDGMs/CVOs shall pursue with PHODs/cadre controlling officers in identifying list of sensitive posts and submit to General Manager for approval. The list of sensitive posts as approved by GM, shall be submitted by SDGM/CVOs for onward transmission to Board Vigilance. This exercise shall be completed within 45 days from the date of receipt of this letter.

Board vigilance after scrutiny shall process through all Board Members for approval of CRB. After CRB's approval, the list will be forwarded to zonal railways for effective and timely monitoring by SDGM & PHODs.

For non-gazetted category, it is directed that existing instructions issued vide RBV No.2008/V-1/CVC/1/4 dt.11.08.08 would be applicable. Further, in terms of Para 322.11 of IRVM 2018, General Manager may treat any other post not mentioned in the list as 'Sensitive' and inform Board vigilance.

This issues with the approval of Chairman, Railway Board.



10.12.19

**(Srinivas Malladi)**  
**Director Vigilance Engg(I)**  
**Railway Board**